**New Craigs Library – a brief guide to borrowing.**

New Craigs Library is a branch Library of the Highland Health Sciences Library.

If you are not a member contact the Highland Health Sciences Library at Raigmore (email: hhs@uhi.ac.uk, tel: 01463-279800). You need a borrower number and card to borrow items. **Please do not borrow items if you are not registered.**

To borrow items – each item has a card in a pocket in the inside front cover – fill in your details here – name **AND** borrower number (from your card).

Pop card in the wooden box on top of the cabinet in the Library.

Each item will be initially issued for a period of four weeks from when you borrow it. Remember after the first four weeks the item can be recalled early.

To check the status of your items use the Library catalogue at: [http://libcat.uhi.ac.uk/search~S30](http://libcat.uhi.ac.uk/search~S30) - My Account - top right hand corner area of page.

Always return the items to the Health Sciences Library **NOT** the New Craigs one. NB– you can use the internal mail system to this.

Please do not remove reference materials from the Library – these are clearly marked as reference and have no borrowing cards attached. The Library has a web page at: [https://libguides.uhi.ac.uk/hhs](https://libguides.uhi.ac.uk/hhs) which contains all sorts of useful information on our services.